

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING MINUTES  
August 24, 2022, 6:00 PM  
6891 W Kidd Island Rd, Coeur d Alene, ID 83814**

**PRESENT:**

Commissioner Hanson - dhanson@mkifire.com  
Commissioner Bjelland – bjelland@mkifire.com  
Commissioner Mundt - lmundt@mkifire.com  
Chief Matue - rmatue@mkifire.com  
Secretary Saranto – admin@mkifire.com

**CALL TO ORDER**

**CHAIRMAN MUNDT** called the meeting to order at 6:00 pm.

**PLEDGE OF ALLEGIANCE**

**AMEND AGENDA**

**BUDGET HEARING**

Discussion took place on the budget.

**VICE CHAIRMAN HANSON** went through the budget by line items.

- Retained Earnings is used for Capital purchases & Improvements.
- Inflation – CBA Contract with our Union Local 5005. In an effort to retain our staff, we have selected to give them an additional 3% for a total of 5%.
- Our new construction is up which is lowering our levy rate, plus we do not receive tax monies from them for a whole year. Impact Fees are designed to help with that.
- Operational Reserve is money that we can bring into the budget out of our savings account to purchase things that were not planned for.

**CONSENT CALENDAR**

The Consent Calendar was presented for review as follows:

- a. Approval of Regular Board Meeting of July 27, 2022
- b. Approval of Special Board Meeting Minutes of August 11, 2022
- c. Approval of Paid Bills Lists
- d. Review of Financial Reports

**COMMISSIONER BJELLAND** moved to approve the Consent Calendar as presented. **CHAIRMAN MUNDT** 2<sup>nd</sup>.

**CHAIRMAN MUNDT** called for roll call vote:

ROLL CALL VOTE:  
Chairman Mundt: Yes  
Vice Chairman Hanson: Yes  
Commissioner Bjelland: Yes

**Motion Carried**

**CHIEF'S REPORT**

See attached

**OLD BUSINESS**

**a. Vehicle Repair – E221 – Discussion / Action Item**

CHIEF MATUE stated Engine 221 is back in house to remove all the hose and ladders. We drove it back to the shop this morning for the tank repair. They are projecting 2 weeks for the repair.

**b. Grievance with Local 5005 – Discussion / Action Item**

CHIEF MATUE shared with the commissioners the grievance has been settled and signed by all parties.

**c. Fire Boat 291 Repairs – Discussion / Action Item**

CHIEF MATUE stated that Lake City Marine is still waiting on the motors to arrive.

**d. Amend Policy 503.3 Legal Holidays – Discussion / Action Item**

COMMISSIONER BJELLAND moved to adopt amended Policy 503.3 Legal Holidays. VICE CHAIRMAN HANSON 2<sup>nd</sup>.

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:  
Chairman Mundt: Yes  
Vice Chairman Hanson: Yes  
Commissioner Bjelland: Yes

**Motion Carried**

**e. Hire List – Discussion / Action Item**

CHIEF MATUE stated that most of the local fire districts are moving away from requiring the CPAT because they are not receiving applicants. We can do our own physical agility test.

COMMISSIONER HANSON offered to help in creating a physical agility test and we need to also put the details on the flyer as well.

**NEW BUSINESS**

**a. Lease Buyout – Discussion / Action Item**

VICE CHAIRMAN HANSON moved to pay off the lease on the house. COMMISSIONER BJELLAND 2<sup>nd</sup>.

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:  
Chairman Mundt: Yes  
Vice Chairman Hanson: Yes  
Commissioner Bjelland: Yes

**Motion Carried**

**b. MOU Local 5005 2022-2023 Wages – Discussion / Action Item**

CHAIRMAN MUNDT moved to approve the MOU between Mica Kidd Island Fire District and Local 5005 to modify wages and hourly rates. VICE CHAIRMAN HANSON 2<sup>nd</sup>.

CHAIRMAN MUNDT called for roll call vote:



ROLL CALL VOTE:  
Chairman Mundt: Yes  
Vice Chairman Hanson: Yes  
Commissioner Bjelland: Yes

**Motion Carried**

**c. MOU Local 5005 Change CBA Dates – Discussion / Action Item**

**CHAIRMAN MUNDT** moved to approve the MOU between Mica Kidd Island Fire District and Local 5005 to change the CBA dates to align with our fiscal year Oct 1 to Sept 30. **COMMISSIONER BJELLAND 2<sup>nd</sup>**.

**CHAIRMAN MUNDT** called for roll call vote:  
ROLL CALL VOTE:  
Chairman Mundt: Yes  
Vice Chairman Hanson: Yes  
Commissioner Bjelland: Yes

**Motion Carried**

**d. Adopt RES 2022-02 Fiscal Year – Discussion / Action Item**

**CHAIRMAN MUNDT** moved to adopt RES 2022-02 Fiscal Year. **COMMISSIONER BJELLAND 2<sup>nd</sup>**.

**CHAIRMAN MUNDT** called for roll call vote:  
ROLL CALL VOTE:  
Chairman Mundt: Yes  
Vice Chairman Hanson: Yes  
Commissioner Bjelland: Yes

**Motion Carried**

**e. Adopt RES 2022-03 – 2022-2023 Budget – Discussion / Action Item**

**CHAIRMAN MUNDT** moved to adopt RES 2022-03 Budget. **COMMISSIONER BJELLAND 2<sup>nd</sup>**.

**CHAIRMAN MUNDT** called for roll call vote:  
ROLL CALL VOTE:  
Chairman Mundt: Yes  
Vice Chairman Hanson: Yes  
Commissioner Bjelland: Yes

**Motion Carried**

**f. Levy Override – Discussion / Action Item**

- Property values go up and our levy rate goes down.
- In 2000 the district started out at .95 per 1,000 of assessed value, the budget we just approved our levy rate will be .20 per 1,000 of assessed value.
- **CHAIRMAN MUNDT** stated a levy raise is coming but when is the right time to do it.
- **CHIEF MATUE** is worried that our savings will not last very long. We are coming up on a Union negotiation next year.
- **CHAIRMAN MUNDT** would like to gather information and numbers to present to the community, we need to create a plan and that is going to take time, we don't want to create a bunch of animosity in the community. We don't want to create an opposition group.
- **VICE CHAIRMAN HANSON** agrees, we also need to include the number of calls and our staffing for emergency responses. Without an increase we might have to cut staffing.

- How long will the increased levy rate be needed if the impact fees become part of the revenue. CHAIRMAN MUNDT does not think the impact fees are going to save us.
- COMMISSIONER BJELLAND we need to establish what has changed over the years and explain it to the community.
- Lee Toedter asked the question; have you built in any reserves for your budget? VICE CHAIRMAN HANSON stated that we can only increase our revenue budget 3% each year, that is all we have to work with.
- CHIEF MATUE stated he had talked to a company that will help us with the levy override. Help with the do's and don'ts and putting together flyers for \$2,000.00.

Leave this on the agenda for further discussions and let's gather more information for brochures, flyers and investigate doing a You Tube presentation to post on our website to get the information out to the community.

**PUBLIC COMMENTARY**

None

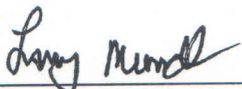
**COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE**

VICE CHAIRMAN HANSON brought up an email that Secretary Saranto had shared with the Commissioners that stated the Kootenai County Treasurer sent out an email saying they would be keeping our delinquent taxes plus interest they collect. This is being protested by most of the taxing district. The impact on our district is about 2,000. More information to follow.

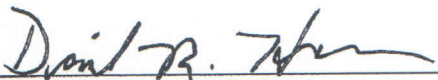
**ADJOURNMENT**

CHAIRMAN MUNDT moved to adjourn the meeting, COMMISSIONER BJELLAND 2<sup>nd</sup>.

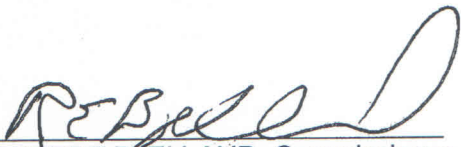
**Motion carried** 7:27 P.M.




LARRY MUNDT, Chairman

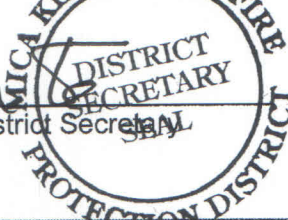


DAN HANSON, Vice Chairman



ROBERT BJELLAND, Commissioner

ATTEST BY:   
 Carmen Saranto, District Secretary





# Mica Kidd Island Fire Protection District

Dedicated to the Protection of Life and Property

6891 W Kidd Island Rd, Cœur d'Alene, ID 83814-7356  
Office: 208.769.7946

Fire Chief  
Robert Matue  
rmatue@mkifire.com

## *August Monthly Report*

### 1. Responses:

- a. We are at 184 calls for the year.

### 2. Operations:

#### a. Personnel:

- Recruiting Volunteer firefighters.
- Need to establish a hire list.

#### b. Equipment:

- Engine 221: Per Chairman Mundt's request, E221 is currently in the shop getting repaired. We are waiting on the tank to get repaired.
- FB291 –Lake's city Marina is waiting on the motor to arrive.
- SCBA's-We have received the 2 MSA G1 air packs that were approved by the commission.
- Hose: Ordered fire hose to replace the damaged hose.

#### c. Public Relations:

- First annual Open house / Pancake Feed was on August 20<sup>th</sup> @ 0800-1200. We had roughly 300 people that showed up.

#### d. Grants:

- We did not get awarded the IDL grant for 2022. Due to the required number of volunteers. (We need 80%)

#### e. Fire Prevention/Inspections:

- MKI has had a total of 7 inspections from July 27<sup>th</sup> – August 22<sup>nd</sup>.

### 3. Training:

#### August Training:

EMS -KCEMSS Auto Pulse

Fire – Ladder Placement and Prep for Pancake Drive

#### NFPA IFSAC Classes

- Instructor 1 class start date TBD, waiting on FST.
- Officer 1 class in TBD waiting on FST

#### EMT Class:

- I have signed up for a class on September 30<sup>th</sup> which will allow me to teach EMT class. I will be able to teach MKI firefighters for no fee.

#### **4. Projects:**

##### a. Summer Projects:

- **Hose** – Completed.
- **Hydrant Testing** – Completed

##### b. Fall Projects:

- **Fire Prevention**
- **Chili Cook Off**

#### **5. Budget:**

##### Operating Budget:

- i. Operationally we are on target and on budget.