

**MICA KIDD ISLAND FIRE PROTECTION DISTRICT  
BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING MINUTES**

**March 25, 2020 6:00 PM  
6891 W Kidd Island Rd, Coeur d Alene, ID 83814  
The meeting was by teleconference**

**PRESENT:**

Commissioner Hanson - dansub1mki@gmail.com  
Commissioner Hauser - gretchensub2mki@frontier.com  
Chairman Mundt - larrysub3mki@aol.com - At MKI Fire Station  
Chief Sneve - dsneve@worleyfire.com  
Deputy Chief Templeton - rtempleton@worleyfire.com  
Secretary Saranto - admin@mkifire.com - At MKI Fire Station

**CALL TO ORDER**

CHAIRMAN MUNDT called the meeting to order at 6:00 pm.

**PLEDGE OF ALLEGIANCE**

**AMEND AGENDA**

There were no amendments to the agenda.

**CONSENT CALENDAR**

The Consent Calendar was presented for review as follows:

- a. Approval of Regular Monthly Meeting of February 26, 2020 as presented
- b. Approval of Paid Bills Lists
- c. Review of Financial Reports

COMMISSIONER HAUSER inquired about the fraud charges for the Vitamin Cottage on Carmen's visa card. SECRETARY SARANTO stated that a new visa card had been issued and the charges credited back.

COMMISSIONER HANSON pointed out that the pontoon fire boat was still in the asset list. SECRETARY SARANTO stated that it would be there until audit time.

CHAIRMAN MUNDT moved to approve the March 25, 2020 Consent Calendar as corrected. COMMISSIONER HAUSER 2<sup>nd</sup>. **Motion Carried.**

CHAIRMAN MUNDT called for roll call vote:

**ROLL CALL VOTE:**

Chairman Mundt:	Absent
Commissioner Hanson:	Yes
Commissioner Hauser:	Yes

**Motion Carried**

**CHIEF'S REPORT**

See attached

COMMISSIONER HANSON inquired about the fire boat. Is Greg still helping on it? CHIEF SNEVE stated that Jakob was out sick, so the boat is on hold until he can return to work.

**DEPUTY CHIEF REPORT**

See attached

**OLD BUSINESS**

**a. Building Construction - Discussion / Action Item**

SECRETARY SARANTO stated the advertisement for sealed bids for the modular was in the Coeur d Alene Press. We will have a special meeting on April 8th to open the sealed bids. We were not able to sole source because there were other companies that were able to meet our specs; some of the items would be an upcharge but we could get them.

**NEW BUSINESS**

**a. House Bill 409 - Discussion**

CHIEF SNEVE shared with board information about House Bill 409. If it goes through it would freeze our property taxes 3% increase for 3 years. The bill has made its way through the House but was turned down before approval in the Senate. We should keep this in mind; I believe this will come back around in the future.

**b. McNeil - Blue Cross Broker - Action Item**

CHIEF SNENE stated that Chief Ron and he had met with Ty Travis of Post Insurance. The meeting went very well and he would recommend moving over to them from Inland Insurance.

CHAIRMAN MUNDT moved to approve changing insurance brokers from Inland Insurance to Post Insurance. COMMISSIONER HAUSER 2<sup>nd</sup>. **Motion Carried.**

CHAIRMAN MUNDT called for roll call vote:

ROLL CALL VOTE:	
Chairman Mundt:	Absent
Commissioner Hanson:	Yes
Commissioner Hauser:	Yes

**Motion Carried**

**PUBLIC COMMENTARY**

None

**COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE**

COMMISSIONER HANSON stated that Governor Little has issued a stay at home order for 21 days.

COMMISSIONERS HAUSER thanked everyone for all their hard work; stay well.

**ADJOURNMENT**

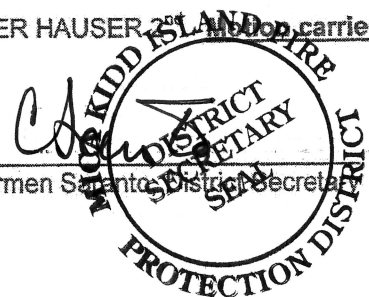
CHAIRMAN MUNDT moved to adjourn the meeting; COMMISSIONER HAUSER 2<sup>nd</sup> **Motion Carried**  
6:23 P.M.

Dan R. Hanson  
DAN HANSON, Commissioner

Gretchen Hauser  
GRETCHEN HAUSER, Commissioner

Larry Mundt  
LARRY MUNDT, Chairman

ATTEST BY: Carmen Saranto  
Carmen Saranto, District Secretary



## *Management Agreement*

### *Chiefs Report*

#### *March 2020*

- Gathered information regarding "Sole Source" purchasing of Mobile Home 02/27
- Met with Mr. Hale Faris, landowner regarding proposed minor subdivision in the Loff's Bay area 02/28
- Attended meeting at Kootenai County Office of Emergency Management regarding the COVID-19 outbreak 03/03
- Attended Kootenai County Hazard Mitigation meeting to update Hazard Plan for Mica Kidd Island Fire District 03/04
- Drafted draft Mobile Home bid for review 03/05
- Met with Patrick Casabonne, Post Insurance regarding broker change 03/06
- Talked to Legal regarding bidding process and possible lease purchase option of Mobile Home and site prep 03/10
- Canceled all Drills and limited access to Station by public and Volunteers because of possible COVID-19 outbreak 03/12
- Attended Kootenai County Emergency Operations Meeting regarding COVID-19 outbreak 03/16. Either Dep. Chief Ron or myself will attend daily EOC meetings by phone for the foreseeable future.
- Signed Building Permit for Residence on Presley Rd. 03/17
- Signed Site Disturbance Permit for new Driveway on Belgrove Rd. 03/17
- Signed Building Permit for Residence on Belgrove Rd. 03/19
- Attended a Special Kootenai Chiefs meeting 03/23
- Signed a few C/O's

#### **Next Month**

- Continue working on Station Living Quarters project
- Have crew continue work on Fire Boat

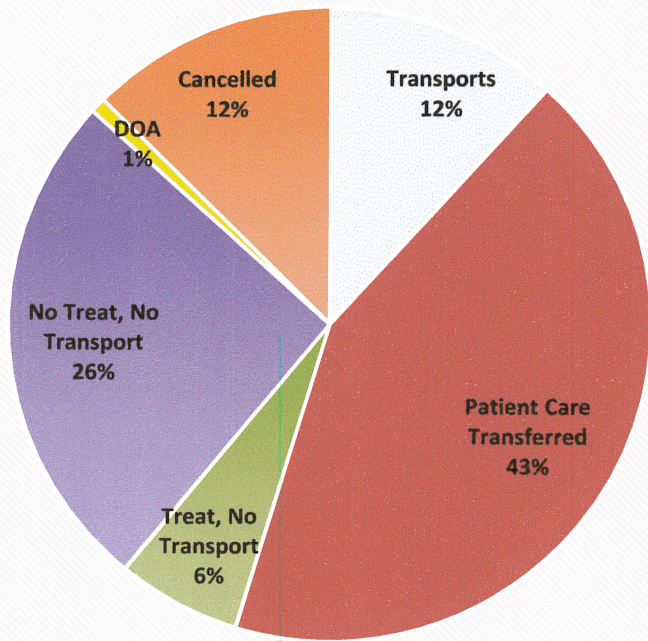
The following Apparatus have been serviced

E221,T260,B255,B252,B250

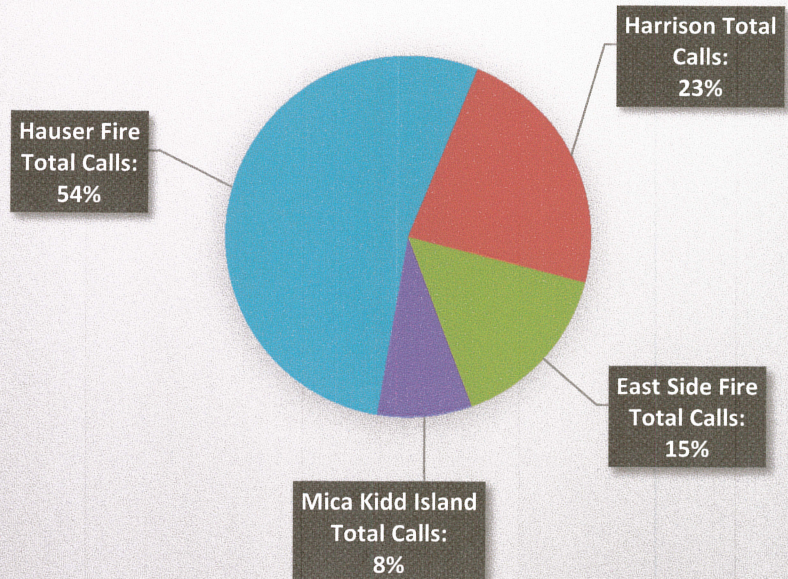
**FY2020 - KCEMSS OUTLYING AGENCY RESPONSE DATA**

Agency	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Year to Date
Harrison Total Calls:	8	5	8	3	6	0	0	0	0	0	0	0	30
East Side Fire Total Calls:	7	2	2	5	4	0	0	0	0	0	0	0	20
Mica Kidd Island Total Calls:	5	2	0	4	0	0	0	0	0	0	0	0	11
Hauser Fire Total Calls:	14	13	16	13	14	0	0	0	0	0	0	0	70
<b>Totals:</b>	<b>34</b>	<b>22</b>	<b>26</b>	<b>25</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>131</b>

**Disposition Breakdown**



**FY2020 - CALLS YEAR TO DATE BY AGENCY**





# Mica Kidd Island Fire Protection District

Dedicated to the Protection of Life and Property

6891 W Kidd Island Rd, Coeur d'Alene, ID 83814-7356  
Office: 208.769.7946

Deputy Fire Chief  
Ron Templeton  
rtempleton@worleyfire.com

## Monthly Report

### 1. Responses:

- a. We are at 32 calls for the year. See attached reports for details.

### 2. Operations:

- a. Lockdown: We have limited access to the station to duty crew during the day and asked volunteers to stay away unless responding to calls.
  - i. We have implemented strict decontamination protocols.
  - ii. Members are being encouraged to isolate as much as possible to keep our responders as illness free as possible.
  - iii. Non-essential personnel will be working from home as much as possible.
  - iv. All events and prevention activities are cancelled until further notice.
- b. MACC: The county has implemented a "Multi Agency Coordination Center" to help coordinate Logistic & Operational needs of departments in Kootenai County. We may be tasked to assist in other districts if response needs become overwhelming.
- c. EMS Supplies: We currently sitting pretty good on EMS Supplies/PPE...However, if we begin to run low, we may experience problems procuring more. As of now all requests for EMS supplies are going through KCEMSS and they will prioritize where they need to go.
- d. Corona Virus: Kootenai County in conjunction with Panhandle Health and Kootenai Health has established an EOC or Emergency Operations Center. The main function of the EOC right now is logistical and informational. They are running a joint public information office and put out community related safety briefs and information. If anyone has questions about the ongoing crisis should contact the corona information hotline.

### 3. Training:

- i. All training has been cancelled until further notice.

**4. Projects:**

We are mainly working on “AOR’s” or individual project areas. We are pretty much keeping to the station and limiting unnecessary exposures.

**5. Budget:**

a. Operating Budget:

- i. On track for 2<sup>nd</sup> quarter.

# Mica Kidd Island Fire District

Coeur d'Alene, ID

This report was generated on 3/24/2020 3:06:57 PM

## Count of Incidents by Incident Type for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Sort By: IncidentType | Start Date: 01/01/2020 | End Date: 03/24/2020

INCIDENT TYPE	# INCIDENTS
118 - Trash or rubbish fire, contained	1
121 - Fire in mobile home used as fixed residence	1
311 - Medical assist, assist EMS crew	2
321 - EMS call, excluding vehicle accident with injury	3
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	1
444 - Power line down	2
531 - Smoke or odor removal	1
554 - Assist invalid	3
611 - Dispatched & cancelled en route	17
651 - Smoke scare, odor of smoke	1
735 - Alarm system sounded due to malfunction	1
900 - Special type of incident, other	1
<b>Total Incidents</b>	<b>35</b>

This report displays Incidents by Incident type for the selected Incident Status (es) and chosen date range. Nemsis 2 & 3 Incidents Included.



# Mica Kidd Island Fire District



Coeur d'Alene, ID

This report was generated on 3/24/2020 2:35:16 PM

## Incident Statistics

Start Date: 01/01/2020 | End Date: 03/24/2020

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		6	
FIRE		26	
<b>TOTAL</b>		<b>32</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			
PRE-INCIDENT VALUE		LOSSES	
<b>\$0.00</b>		<b>\$0.00</b>	
CO CHECKS			
<b>TOTAL</b>			
MUTUAL AID			
Aid Type		Total	
Aid Given		6	
Aid Received		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
4		12.5	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:10:49		
<b>AVERAGE FOR ALL CALLS</b>		<b>0:10:49</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:05:55		
<b>AVERAGE FOR ALL CALLS</b>		<b>0:05:55</b>	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Mica Kidd Island Fire District		47:19	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate.

